

St. Mary of the Harbor Episcopal Church ANNUAL REPORT

June 15, 2014



where the land, the sea, and the sacred meet



In this year's Annual Report we celebrate the lives of

- Mark Weinress and Tom Donegan, John Reed and John Vosburgh whose lives were joined together in the sacrament of Marriage
- Kathleen Zimmerman, Sharon Sullivan, Lucinda Worthington, John Worthington and Southard Lippincott who departed this world yet continue to grow in God's grace in the fellowship of the saints.

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The Church of St. Mary of the Harbor

Warrant Annual Meeting June 15, 2014

Notice is hereby given of the Annual Meeting of the Church of St. Mary of the Harbor, 517 Commercial Street, Provincetown, Massachusetts. The meeting will be held at 11:30 a.m. on Sunday, June 15, 2014 in Nicholson Hall. The meeting will act on the following:

1. Receive the minutes of the Annual Meeting of July 14, 2013.
2. Receive the annual report of the Treasurer.
3. Receive the annual report of the Wardens and Vestry.
4. Receive the report of the Rector.
5. Receive the report of the Nominating Committee and elect the following:

Two wardens, each for a one-year term

One treasurer for a one-year term

One clerk for a one-year term

Two vestry members, each for a three-year term

One vestry member for a two-year term

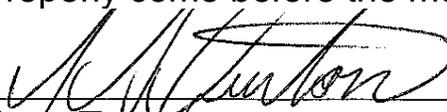
Two delegates and two alternates to Diocesan Convention

Delegates to the Cape and Islands Deanery

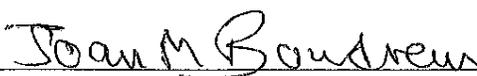
Delegates to the Cape Cod Council of Churches

Three members of the Nominating Committee, each for a one-year term

6. Reaffirm the by-laws of the parish.
7. Transact any other business that may properly come before the meeting.



Scott Turton
Senior Warden



Joan Boudreau
Junior Warden

AGENDA

Opening Prayer

Reading of the Warrant

Declaration of a Quorum

Any baptized person, aged 16 or older, who supports St. Mary's by regular attendance and financial support is entitled to vote. Each voter must sign in.

Call to Order

Receipt and Acceptance of the June 14, 2013 Minutes

Treasurer's Report

Committee Reports

Report of the Nominating Committee and Election

Institution of Wardens, Officers, and Vestry

Other business

Benediction

Adjournment

Annual Meeting Minutes, July 14, 2013

Church of St. Mary of the Harbor, Provincetown, MA

Rector Terry Pannell called the meeting to order at 11:30 am and opened the meeting with a prayer. The Rector declared a quorum was present. The list of attendees is attached.

Warrant

A motion was made and seconded to dispense with the reading of the warrant and to accept it as written; the motion passed by unanimous vote.

Minutes

A motion was made and seconded to accept the minutes of the Annual Meeting on July 15, 2012; the motion passed by unanimous vote.

Treasurer's Report

Treasurer Joan Gibbons used the new audio/visual equipment in the parish hall, funded by a grant from the Diocese, to illustrate her report. She displayed a graph showing monthly income for Fiscal Year 2012 (January through December 2012) and made several comments about it. The graph illustrates two peaks of income during the year: the Summer Fair and the Art and Spirit auction; income is lowest during the winter months and highest during summer months. St. Mary's ended the fiscal year with income exceeding expenses, with a surplus of about \$11,000 so it was a successful year from a financial point of view. Joan reminded attendees the our fiscal year runs January through December while the pledge year runs July through June. For the pledge year July 1, 2012 through June 30, 2013 pledges totaling \$121,000 were received, a record for St. Mary's, and as of Tuesday, July 9, \$118,000 has been collected.

The Treasurer then provided a comparison of income and expenses for Fiscal Year 2012 and thus far in FY 2013. In 2012 the largest portion of income came from Pledge and Plate, Special Events, and other categories such as Seasonal Offerings, Gifts and Bequests, and Other Income (e.g., weddings). The largest portion of expenses was in Personnel (Rector, Parish Administrator, and Sextant); 11% to Outreach; Buildings and Grounds; and Other Expenses (music, altar supplies, etc.). The comparison of FY 2012 to FY 2013 shows a similar pattern, including a very large individual Easter Offering. At the end of May 2013 there was a pretty large deficit which is now down from \$20,000 to \$9,000 as a result of the successful Art and Spirit event on July 5-6. Total income from Art and Spirit is ca. \$15,000, with about \$5,000 of that amount going to artists as commissions and miscellaneous expenses such as advertising, food, and wine. We will likely net a little more income from Art and Spirit this year than last year.

The Treasurer then reported on FY 2013 thus far. Regarding the Pledge and Plate amount, she stated that income for 2013 thus far is running ahead of 2012. She also noted that St. Mary's commitment is to contribute at least 10% of income to Outreach. In the Buildings and Grounds category there have been ongoing maintenance and repair expenses which are separate from the expenses to be incurred with the upcoming renovation project. As of mid-July there is sufficient cash to pay the bills. One large Special Event has already occurred, Art and Spirit, and the Summer Fair will be held on Saturday, August 3. The Treasurer concluded by stating she hopes to end FY 2013 with a surplus.

A motion was made and seconded to accept the Treasurer's Report; the motion passed by unanimous vote.

Junior Warden Beth Chapman thanked the Treasurer for making financial information so accessible to the Vestry during the past year.

Committee Reports

The Rector noted that all committee reports are printed in the Annual Report handout, also available as a link in the Constant Contact message sent about the Annual Meeting.

A motion was made and seconded to accept the committee reports; the motion passed by unanimous vote.

Report of the Nominating Committee

Members of this year's Nominating Committee are Joan Boudreau, Maureen Cronin, and Harry Ellsworth; the names of nominees are included in the Annual Report. Vestry members whose terms are expiring were thanked for their service: Beth Chapman, Lee Ann Fanning, and Simonne Ketchum. Maureen Cronin stated that a correction needs to be made to the names of next year's Nominating Committee; Simonne Ketchum will be serving rather than she.

A motion was made and seconded to instruct the Clerk to cast a single ballot for the list of nominees as amended. The motion passed by unanimous vote, and the Clerk cast the ballot.

Commissioning of Vestry

The Rector then commissioned Vestry members for the coming year, noting that St. Mary's has the best vestry he has ever worked with and encouraged members to keep up the good work, which makes his work much easier.

Other Business

Capital Campaign

The Rector introduced Mark Gutierrez as not only a new member of the Vestry but also a professional fundraiser with many years of experience who is leading the effort for St. Mary's Capital Campaign.

Mark gave an overview of the Campaign which is now in its quiet phase. The working goal is \$425,000 to cover the needed renovation and repairs plus \$100,000 reserve to support the mission of St. Mary's. Commitments thus far total \$100,000. Mark stated that he hopes that by the time the Rector returns from his sabbatical (in early November), we will have pledges for 75 -80% of the total. In response to a question, Mark affirmed that pledges be fulfilled over a four years. He noted that there are several people available to answer questions about the Campaign: himself, Jake and Simonne Ketchum, and Joan Gibbons.

Sabbatical Fund

Treasurer reported that the Sabbatical Fund has raised \$17,365.00 thus far. Some of those funds have already been spent: the down payment for the Rector's course at St. George's College in Jerusalem, plane fares, etc. Currently there is \$11,982 in the fund. Mark Weinress reminded us that some of the Sabbatical Fund will fund speakers and supply priests during the sabbatical.

David Lilly asked about the possibility of donating frequent flyer air miles. The Rector responded that he would be happy to accept them for the domestic flights that are included in his schedule; the overseas flights have already been purchased.

Sabbatical at St. Mary's

Senior Warden Scott Turton reported that the parish's period of rest and renewal during the Rector's sabbatical will include a study period on Celtic spirituality. A book will be selected as a focus point, and there will be a speaker and meditation component as well. More information will follow.

The Rector stated that his last Sunday at St. Mary's before his sabbatical is August 4. He will be sending a letter to parishioners shortly about how things will work in his absence and extended thanks to all who have made this sabbatical possible.

As there was no other business to conduct, a motion was made and seconded to adjourn. The meeting adjourned with a prayer at 12:06 pm.

Respectfully submitted,

Sharon A. Sullivan, Clerk of the Vestry

Rector's Report to the Parish

Change is coming to St. Mary's. Indeed it is already happening. When it comes to change, the question is, are we, will we be ready? I am pleased to say that St. Mary of the Harbor is making progress. Over the past twelve months the parish has taken the initiative on multiple fronts to address some of the challenges we face as a church in the 21st century.

Buildings & Property

Even though many repairs have been made over the years, the buildings entrusted to our care have continued to deteriorate and demand our attention. An initial evaluation by an engineering firm in 2013 confirmed that substantial repairs are warranted sooner rather than later. Since then, members of the Building & Property Committee have been working diligently with architects and an engineer to come up with a solution to insure that St. Mary's is structurally sound. This will involve reinforcing and strengthening the church's foundation and substructure.

Funding the Repairs

A capital campaign was launched earlier to fund the upcoming repairs and renovations. The daunting task of raising funds has been met head on by the generosity of 44 donors who to date have pledged a total of \$329,130. So far, St. Mary's has received \$164,000 in capital campaign pledge payments which has allowed us to move forward with the project.

Environmental Issues

On another front, the Vestry commissioned a Creation Care Initiative to evaluate opportunities for St. Mary's to become more environmentally responsible. Several recommendations from the Creation Care Group have already been implemented. They include the implementation of a recycling program at St. Mary's, applying to the Diocese of Massachusetts for a grant to fund a series of energy saving upgrades to the parish hall, and the move to using less-toxic products by the church. Under the Reverend Tim Dixon's leadership the Creation Care team member's efforts, St. Mary's is helping to create a more sustainable world now and for generations to come.

A Church for Tomorrow

With an eye to the future, St. Mary's has taken the first steps to discern where God is calling us as a church. Under the leadership of Bill Glass, St. Mary's Visioning Task Force will be looking at the challenges of being a church amidst a rapidly changing environment while identifying creative opportunities for the parish to more fully participate in Christ's ongoing ministry in the world. At a special parish meeting on May 18th, parishioners participated in the first phase of a listening process designed and led by Patrick McNamara and facilitated by members of the Visioning Task Force. This process will expand in the coming months to engage the parish in a deeper conversation about the future.

Funding the Future

St. Mary of the Harbor is blessed by the generosity of parishioners and friends of the parish who support the church financially. Along with the Summer Fair and the Art & Spirit Auction fundraising events, St. Mary's remains a financially viable parish. Over the past few years the church has been able to meet its outreach goal while fully funding operations. We have even had the good fortune of occasionally ending some years with budget surpluses, a rarity in churches nowadays.

Individuals, families and business have long recognized the importance of setting aside funds for future needs. People put money into savings accounts and invest in retirement plans. Companies retain some of their earnings each year to reinvest in the company's core business and to pay off debt. Common sense dictates that churches need to prepare for future needs as well.

St. Mary of the Harbor is enjoying financial stability today because revenues have kept pace with operating expenses. No one can predict if this trend will continue ad infinitum. We do know though that many congregations have not adequately prepared for the social, demographic and economic changes that are already taking place throughout the church. God gave us brains as well as hearts. Now is the time to be smart and prepare for tomorrow.

With this in mind, I asked Mark Gutierrez to serve as chair on St. Mary's stewardship committee. Mark comes from a banking background and has extensive experience in fundraising as Director of Development for Thayer Academy in Braintree, Massachusetts. Since his appointment, Mark has been working with Jake Ketchum, Joan Gibbons and members of the Finance Committee to promote and expand financial support at St. Mary's.

While the parish has continued to meet its year-to-year funding needs, it is crucial that we become more active in securing St. Mary's future financial viability. I have asked Mark Gutierrez to lead the effort to increase funding to the Carol Westcott Legacy that the Vestry created a few years ago. In addition to bequests of cash, securities and real estate through one's will, people have the option of contributing to the Westcott Legacy through other financial mechanisms including gifts made from annuities, pooled income funds, retained life estates, charitable remainder trusts, charitable lead trusts and life insurance.

Sooner Than Later

Since my return from sabbatical I have become more aware of the acceleration of time. Our eight years together have passed by far quicker than I had realized. Babies I baptized not that long ago have begun showing up in church walking and talking. They are a reminder that change is already taking place and that the future will be here sooner than later. The question is will we be ready?

Report of the Wardens

To say that it has been a busy year for St. Mary of the Harbor would be a wee bit of an understatement. Following our last Annual Meeting, the parish prepared to send Terry on a much deserved three month sabbatical in the Holy Land and in Scotland. To no one's surprise, we were able to gather funds through donations and diocesan grant to fully fund the sabbatical with over \$17,000. While this proved to be an experience that was both rejuvenating and spiritually uplifting for our rector, we as a parish family grew in our own spiritual vision of who we were as a parish, both understanding our roots and looking to our future.

Whilst the rector was away, parish activity continued on a number of initiatives including further intensive work on the Capital Campaign, a book club and lecture series led by Greg Howe, involvement in the Pilgrim Monument House Tour, hosting the final performance of the Cape Cod Opera, and of course the Blessing of the Animals.

With ever increasing awareness of the need for Christian stewardship of this planet, St. Mary's initiated the Creation Care Committee (often termed Green Team) to focus on our environmental footprint as a parish and develop strategies to be more environmentally aware in our parish and in our lives. To that end, St. Mary's signed the Genesis Covenant which brings us into alignment with many other Episcopal congregations who are focusing on the environment, we entered into an environmental evaluation (RISE report) which examined our current footprint and made recommendations for improvement, and have begun instituting many of those recommendations through the hard work of a very active committee.

Not wanting to stop there, we continued focus on community building and fundraising through both our Summer Fair and Art and Spirit, we welcomed children and families through our revived Wave Program and the Christmas Pageant, we centered ourselves through the Soup and Prayer Bistro as well as the Advent Evensong Services and we started to prayerfully look towards our future with the commencement of a Parish Visioning Process led by Patrick McNamara and the Strategic Planning Committee. We of course took an active role in the election of a new Bishop for the Diocese of Massachusetts and look forward to being present with the rest of the Diocese in celebrating the tenure of Bishop Shaw and welcoming the new Bishop, Alan Gates.

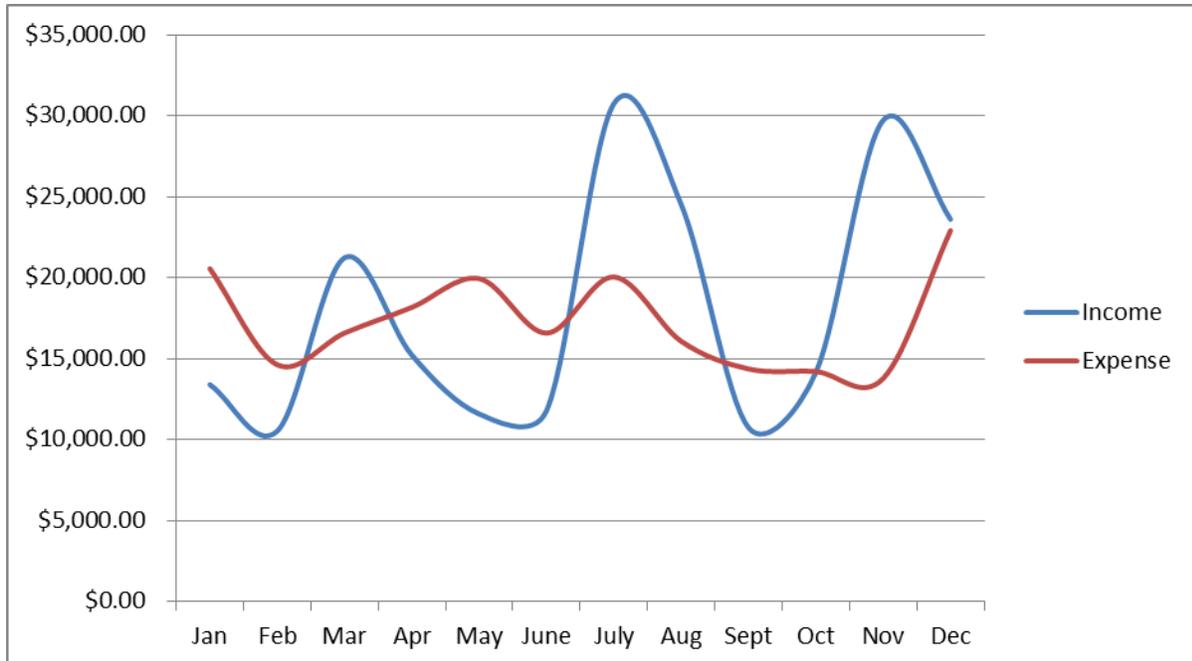
We paused throughout the year to celebrate the lives of a number of parishioners who have passed from this life including Kathleen Zimmerman, Sharon Sullivan, Lucinda and John Worthington, and Southard Lippincott. Each and every one remain in our hearts and their families in our prayers.

No one can accuse St. Mary of the Harbor of being a sleepy parish by the ocean. As a parish family we constantly rise to the occasion to support our ongoing operations (both financially and with our physical bodies), we are creative and Christ centered, we care deeply about each other, our community, our brothers and sisters in other lands, and about our planet. I am constantly struck by the level of activity and the level of giving that occurs every year. Joan and I are so blessed to be able to serve in such a sacred place.

Scott Turton, Senior Warden
Joan Boudreau, Junior Warden

TREASURER'S ANNUAL REPORT

ST MARY OF THE HARBOR 2013 INCOME AND EXPENSE

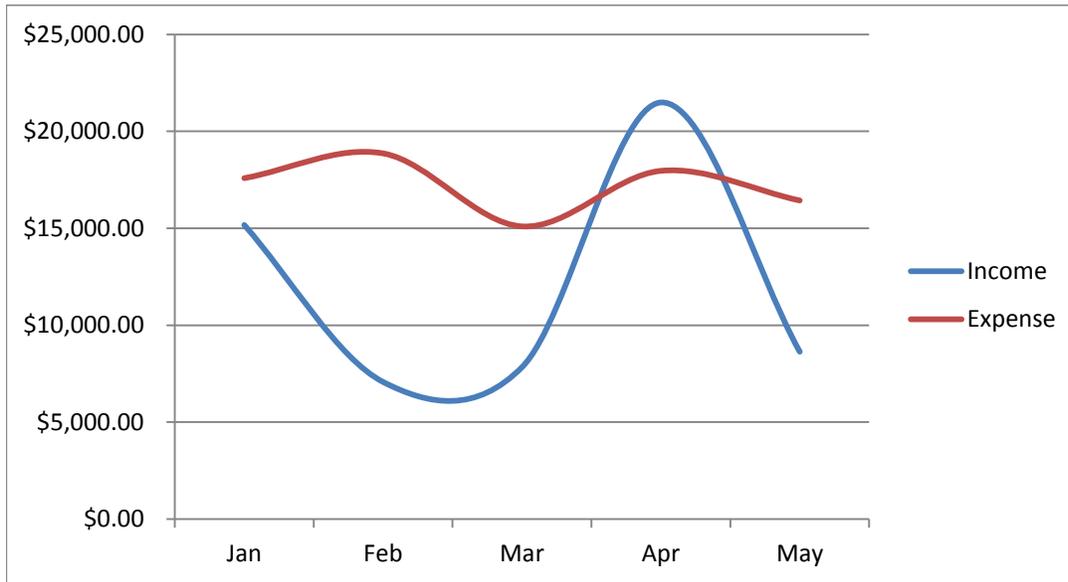


Fiscal Year 2013 made for interesting times to paraphrase an old proverb. Our income as you can see from the graph had many peaks and valleys. As to peaks, Easter was in March, the Art and Spirit Auction and the Summer Faire were in July and August, and we received a large pledge donation in November. The other months we were in the valley; our expenses steadily exceeding our income. At the end though, our total income for the year was \$217,200 and our expenses totaled \$207,900 for a surplus of about \$9,300. As in past years, nearly three quarters of our income comes from pledge and plate donations.

Again as is typical of our parish, personnel expenses make up almost two thirds of our expenses. As noted elsewhere in the Annual Report, we distributed 10% of our operating income to outreach. We also kept up with ongoing maintenance and repairs to our buildings.

At the end of the year, we had sufficient cash balances to pay our bills through the dark winter months. Our savings in the Diocesan Investment Trust earned 11% and we were able to go another year without taking money out of our savings.

ST MARY OF THE HARBOR 2014 YTD INCOME AND EXPENSE



Our income this year is lagging behind last year's income at this time. Income from pledge and plate donations is about \$8,000 less than it was last year at this time. Seasonal income which includes special offerings is \$3,000 less than last year's. As you can see on the graph, April is the only month so far where income exceeded expenses.

Expenses are running below last year's figures, thanks to careful Vestry oversight. Even so, the year to date deficit is \$25,700, a very large deficit for this time of year. Again our plan is that the summer fundraisers and summer attendance at services will decrease the deficit and that by year end we will eliminate it.

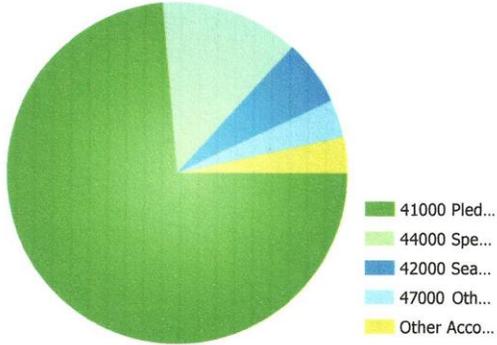
At the end of May, we continue to have sufficient cash to pay our bills.

These reports cover our operating income and expenses only. Other income and expense not covered here include the Sabbatical Fund. In total for the Sabbatical Fund, income totaled \$17,416.13. Expenses for the Sabbatical totaled \$17,360.44. Also not included in these reports is the Capital Campaign Fund.

Company Snapshot

Income Breakdown

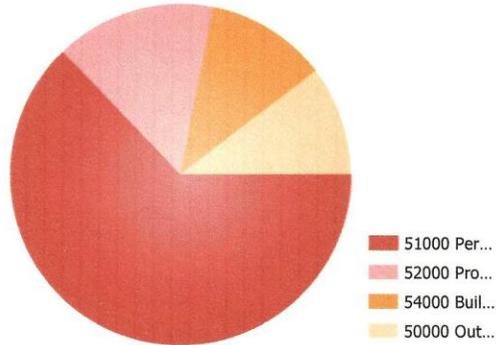
Last year



Total: \$217285.42

Expense Breakdown

Last year



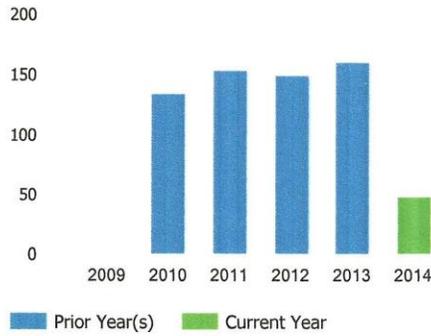
Total: \$207490.13

Prev Year Income Comparison

Pledge and Plate

Yearly

\$ in 1000s

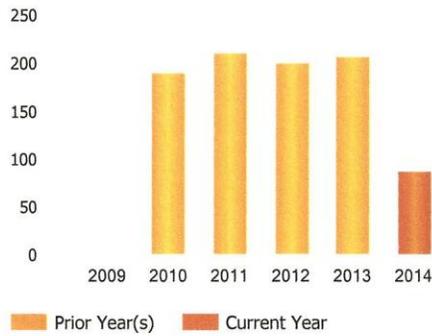


Prev Year Expense Comparison

All

Yearly

\$ in 1000s



- All parish assessments go toward the Core budget only. Broadly stated, 'Strategic Ministries' in the Core Budget are targeted to 'In-Diocese' work and that the Supplemental budget includes projects that reach outside of the diocese to Israel and Palestine and other special projects for instance.
- Examples of Diocesan Strategic Ministries funded only by the Core Budget
 - Youth ministry
 - Campus ministries at MIT, BU, Tufts
 - Continuing grants for congregations
 - St Mary's Dorchester
 - Hispanic Ministry in Salem
 - Grace Church, Lawrence
 - African congregations
 - Barbara C Harris Conference Center
 - Episcopal City Mission
 - UTO restricted to support the Native American Lillian Vallely School in Idaho
- The Committee continues to sell each Sunday the Stop & Shop and Shaw's Market Gift Cards, 5% of which goes directly to Homeless Prevention Council.
- Maureen Cronin represented St. Mary's Outreach Committee at a meeting with the Homeless Ministries Coordinator of the Cape Cod Council of Churches in January, 2014.
- The Easter 2014 disbursements to go out before this report is published will go to
 - Reimbursing the Emergency Fund to its \$2500 balance
 - "Amazing Grace", a one week residential summer camp program for children living on Cape Cod with parents who are incarcerated. We join St. Mary's Barnstable and other churches on the Cape in providing camping fee and all supplies for all activities.
 - Soup Kitchen of Provincetown
- Further discussion in the year ahead: How can St Mary's help address the high cost of local day care as featured in a March, 2014 *Banner* article.

Respectfully submitted,

Priscilla Jackett, Chair

Committee: Joan Boudreau, Maureen Cronin, Bill Glass, Diana Hardy, Simonne Ketchum, Alec Marshall, Anne Marshall, Lynne Martin, Deborah Minsky

In Memoriam: Sharon Sullivan

Stewardship Committee Report

For the 12 months ended June 30, 2014, 68 individuals and families pledged a total of \$118,260 in support of St. Mary's annual budget, a slight decline from the previous year ended June 30, 2013 when 78 individuals and families pledged a total of \$121,109. As the parish kicks off a new stewardship campaign (letters were mailed to all parishioners in early June), we hope to reverse that trend and have set a goal of having 80 households pledge their commitment this year, so that the parish will have better understanding of the amount and timing of funds to be received in support of its mission. In addition, a number of changes are being introduced, including:

Change in Stewardship Year – for a number of years now, St. Mary's fiscal year (Jan 1 – Dec 31) has been out of synch with its fundraising year (July 1- June 30). The fiscal year can't be changed because that is a Diocesan requirement, so we propose to change the fundraising year to make it the same as the fiscal year. This change will significantly benefit the church's financial budgeting and accounting. To make the change, this year and for this year only, **we are asking parishioners to pledge their support for an 18 month period (July 1, 2014-December 31, 2015)**. After that, the stewardship pledge period will return to its regular, 12 month commitment.

Additional Pledge Payment Options – Many parishioners choose to pay their pledge by enclosing cash or a check in the envelopes provided by the church, while others choose to pay their pledge through online bill pay services or by the transfer of appreciated stock. **Beginning July 1, 2014, parishioners will also be able to pay their pledge and/or make other contributions to St. Mary's via a link on the church website. Furthermore, for those who would like to have their pledges charged automatically to their credit cards on a regular (monthly or quarterly) basis, that option will be available as well.**

Summer Fair 2013

Once again our Annual Summer Fair was quite a success. Our total income from the Fair was \$11,986.06. This minus our expenses of \$1,117.13 left us with a profit of \$10,868.93. Thanks to all of you, this money helped us fund the important programs we support to help our neighbors here and abroad.

Last year was a busy year for many of us involved with putting on the Fair. Between work schedules, vacations and prior commitments, the timing and planning for the Fair suffered. However, again I was shown how all the great people of St. Mary's pulled together and hosted yet another wonderful fund raiser.

This year, Mark Kershaw will be co-chairing with myself. We will be looking for some of the volunteers from past Summer Fairs to join us and form a committee to discuss some new and old ideas on making this a fun and profitable day for St. Mary's. The Annual Summer Fair is a combined effort of many people here at St. Mary's. It's success is dependent on the ideas and participation of everyone.

If you have any comments about last year's Fair, or some new ideas for this year, please don't hesitate to let us know. You can send them to me at cargell@aol.com or leave a message on my cell phone 631-431-9637.

I look forward to chairing the 2014 Summer Fair and with the combined efforts of all the God given talents of this great parish, we will meet (surpass?) our goals.

Thank you again,

John Carroll

Art & Spirit 2014 Annual Report ***The 2013 Numbers:***

Gross Income:	\$15,843
Expenses:	5,965
Net Profit:	\$9,878

Compared to 2012:

2012 Gross Income:	\$13,174
2012 Expenses:	3,873
2012 Net Profit	9,301

The Committee decided to move Art & Spirit from mid-October to the July 4th weekend in 2013 hoping to attract summer visitors and avoid the Fall conflict of events at the Provincetown Art Association & Museum and Fine Arts Work Center. In 2013, we sold more paddles, had a larger attendance with more non-parishioners and more people buying art (50% of buyers were parishioners) despite a very hot evening! Mark Gutierrez and George Herrgott delighted us again as auctioneers in their angel wings, and if you missed them....sorry! They encouraged and successfully increased sales and we had belly laughs that are not forgotten.

After our fourth year, we decided that the move to July was a good idea, albeit taxing to all Summer Fair workers who are in the push to produce the Summer Fair at the beginning of August. We cut expenses spending less on fancy hors d'oeuvres, increasing underwriting and not having many new expenses. BUT after four years, we concurred that we really need to find an alternative to the loaned panels that are difficult to carry, erect and display safely any art that we are responsible for. We are looking to purchase an art display system that is used at the Truro library and COA as well other local galleries and libraries. The cost of a little over \$600 plus installation of picture molding will subtract from our 2014 gross income, but will serve St Mary's not only for A&S but could be potentially used for the Fair and other events we haven't even thought of - liturgical or otherwise, and storage is minimal!

We have set the 2014 date for Saturday, July 12 with preview and refreshments beginning at 5:30 and live auction beginning at 7:00 p.m. We hope you, your family and friends will come, have fun, listen to our own Bill Carlson and Friends play beautiful music at the reception and buy art to support local and emerging artists many of whom do not show in a gallery and depend on us to show and sell!

Priscilla Jackett & Mark Weinress, Co-chairs

Committee: Joan Boudreau, Lee-Ann Fanning, Andrea Sawyer, Jeanne Schmidt

The Creation Care Initiative

The Creation Care Initiators are a group created by the Vestry to explore and make recommendations for reducing the parish's "carbon foot print" and for other action on environmental/ecological issues. It is a huge job, touching almost every part of parish life.

St Mary's Creation Care people are called "Initiators" because there is no way they can do more than get things started. Their ideas and projects will go on for years, even decades. But what they initiate will change parish life so that we will show more clearly our love for the Creator and our gratitude for the awesome Gift we have received.

Anyone in the parish can be an "Initiator". If you would like to get involved contact one of these already committed people: *Bruce Mason, Joan Boudreau, Khristine Hopkins, Larry Higgins, Lee Fanning, Mark Westman, Priscilla McChesney, Rebecca Matarazzi, Terry Pannell and Tim Dixon.*

These parishioners have found that, in addition to serving God and the parish, they are learning a great deal about how to bring “Green Practices” into their own lives and homes.

All our conclusions are submitted to the Vestry for their consideration and action. Essentially all our work is aimed at the development of recommendations to the Vestry. So far the Vestry has been as supportive and as open as anyone could hope for. Of course all of this is being coordinated with the major rehabilitation and improvements to be done under the parish’s current Capital Fund Drive. Our efforts started from, and are based on, the 88 page “Environmental Stewardship Assessment” of our parish done by Tom Nutt-Powell in late November of last year. It is full of recommendations. We just have started out with a few of them. Tom works with the Massachusetts Interfaith Power and Light, an organization closely connected to our Diocese. They have done assessments for hundreds of houses of worship in Massachusetts.

This past year the Initiators’ work included making recommendations to the Vestry for a diocesan grant to give our old Parish Hall building (a) insulation in the walls and under the roof, (b) interior Storm Windows, (c) a very efficient Heat Pump in the office for both heating and cooling. The Vestry approved this grant and application has been submitted. Grants will be awarded in early June.

We have also been considering what Cleaning Products and Consumable Supplies (cups, bottles, tableware, etc.) should be replaced with non-toxic and recyclable products. Key to these considerations is what recommendation we will make to the Vestry as to how and when to act on all this.

We have worked with the Altar Guild on replacing as many paraffin (petroleum) based Candles as we can with non-toxic beeswax or soy wax candles.

We have developed and initiated ways for the parish to be more intentional and disciplined its Recycling Practices.

We have been working with Cape Light Compact to replace Light Bulbs using, wherever possible, LED (not CFL or incandescent) bulbs, installing Programmable Thermostats throughout all our buildings, and assistance in funding our insulation project.

In the coming year the Initiators will be working on the following projects:

- Recommendations for limiting, or perhaps even stopping completely, our parish’s use of plastic bags, plastic bottles and styrofoam.
- Recommendation for the Vestry on the installation of solar panels.
- Recommendations for a the reduction of the Rectory’s carbon footprint similar to the program we developed for the parish hall.
 - Finding ways to support the Provincetown effort to ban single use plastic bags, including distributing St Mary’s own reusable shopping bags
- Continue our work on the “what, how and when” of parish action on the use of toxic and environmentally harmful products

We are also interested in raising the consciousness of these issues among our co-parishioners just as our own has been raised. To do that means education and measured but deliberate action. Much of our task is simply making people aware of convictions which they already have and helping each other to act on them. Ideally every parishioner needs to be a Creation Care Initiator.

W.A.V.E (Wonder and Value Exploration)

W.A.V.E. is a program for children in kindergarten through third grade. It assists working parents by providing quality programming for their children on occasional days off from school. The program is free, using funds granted by the Diocese of Massachusetts. The diocesan funding depends on the "in-kind matching contribution" of parishioner activity on behalf of the program. Thus parishioner involvement is crucial!

This past year our Rector initiated a revival of the program which had not operated in the previous school year,. Although we were unable to assemble a sponsoring committee from within the parish we were able to find an excellent lead teacher in Susan Packard who created highly successful programs for our children; 3 full days and 3 half day 3 for groups of up to 15 children. In addition to some very creative arts and craft projects we had some special interludes including exercise lead by Joan Marshall, 2 sing-a-longs with Jim Brosseau, and a drumming lesson by Peter Tighe. One full day was spent "on-the-road" aboard the "Funk Bus" visiting the airport, the Soup Kitchen, the Thrift Shop and the Coast Guard Station. Parishioners who assisted Susan on program days include David Lilly, Diana Hardy, Jenny Clark, Joan Walter, Khristine Hopkins and Martha Wilson. Phil Franchini with the help of Jim Brosseau prepared our lunches. Susan also recruited helpers from beyond the parish without whom we couldn't have operated. Because Provincetown schools have begun using half days once a month for professional development we decided after the first of the year to hold monthly half day programs.

We hope that next year we can find more involvement by parishioners both in a sponsoring capacity and in assisting with the program directly. Our children clearly enjoy their WAVE time and parents express their gratitude for how it helps them cope with caring for their children when school is not in session.

Respectfully submitted,

Tim Dixon

Report of the Nominating Committee

Senior Warden, one-year term ending 2015:	Scott Turton
Junior Warden, one-year term ending 2015:	Joan Boudreau
Treasurer, one-year term ending 2015:	Mike Sutila
Clerk, one-year term ending 2015:	Jody O'Neil
Vestry, two three-year terms ending 2017:	Maghi Geary Mark Weinress
Vesty, one two-year term ending 2016	Robin Higgins
Delegates to Diocesan Convention:	Scott Turton Harry Ellsworth
Alternates to Convention:	Robin Higgins Larry Higgins
Delegates to Cape & Island Deanery:	Harry Ellsworth Lynne Martin Priscilla McChesney
Cape Cod Council of Churches:	Peter Graham Maureen Cronin
Nominating Committee for 2015:	Simonne Ketchum Lee Ann Fanning Larry Higgins

Respectfully submitted, Simonne Ketchum, Lee Ann Fanning, Beth Chapman

Year by the Numbers

	<u>2011</u>	<u>2012</u>	<u>2013</u>
Sunday Services	61	68	67
Sunday Attendance	3995	4067	3737
Other Services	72	77	105
Other Attendance	1432	1477	1534

Baptisms	2	0	3
Confirmations	0	0	0
Weddings	4	6	4
Renewal of Vows	0	1	0
Funerals	4	4	7
*Active Baptized Members	201	165	163

*Active baptized members are those who received Holy Communion at least three times during the preceding year. At the end of 2012, parish records were adjusted to reflect this number. Going back to 1990, names of individuals who no longer attend St. Mary's were moved to inactive status. Other names were removed from our records due to death or transfer to other churches.